

ver. 2.0.1

HELP



P D F P r i n t e r
f o r i P a d

DAR
SOFTWARE



Table of Contents

About PDF Printer	3
PDF Printer Settings	5
How to convert a document	6
How to convert emails and email attachments	9
How to convert Text Messages	10
How to convert Documents from Dropbox	12
How to convert Photos and Pictures, Contacts and Clipboard	16
How to convert Web pages	20
How to transfer a web page from your web browser	21
How to merge several documents into single PDF document	24
How to manage created PDF documents	27
How to transfer files over USB	31

About PDF Printer

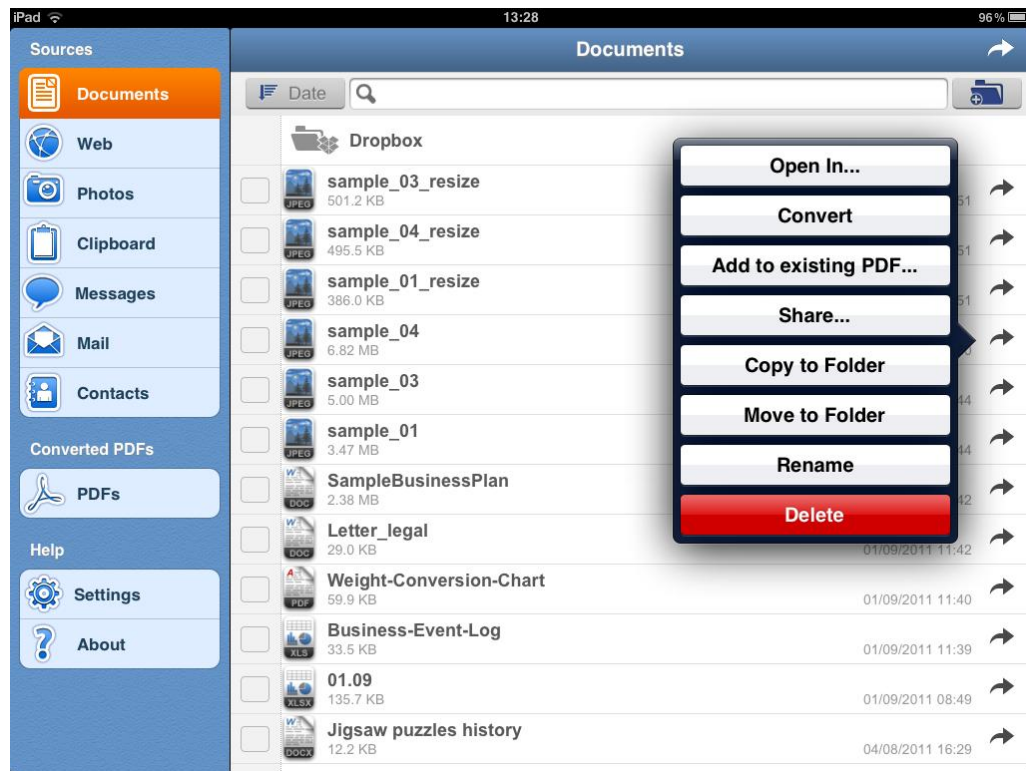
Save documents to PDF and share them easily right from the iPad. PDF Printer is the simplest way for you to convert Word, Excel, PowerPoint, Pages, Numbers, Keynote files as well as Photos and Contacts to Adobe PDF format on the iPad.

You can copy documents to PDF Printer via USB cable using iTunes File Sharing. Also, once installed PDF Printer appears in the “Open In...” list for many popular file types. Thus you can convert attachments from Mail, documents opened with Safari and even with the official Dropbox application.

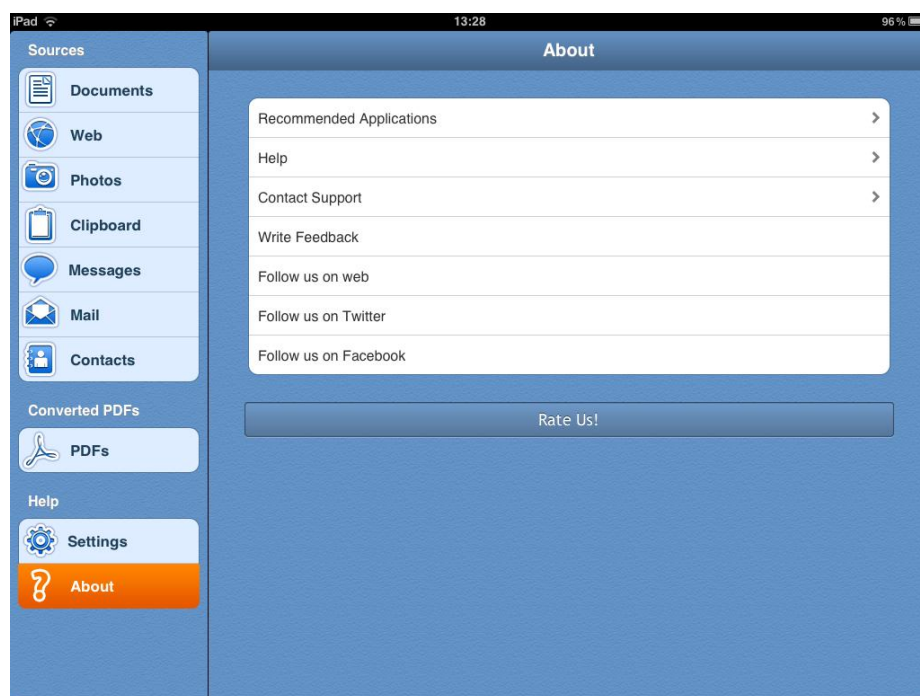
Internal Web browser allows to save web pages as PDF documents and merge them into single document in required order, using advanced documents manager.

You can convert to PDF multiple photos and pictures from your iPad. PDF Printer allows you to view and convert photos with the required quality. Also you can convert to PDF your iPad Contacts.

PDF Printer allows converting of email and text messages to PDF format, so you can save them for later viewing, print them or share, as regular PDF documents.

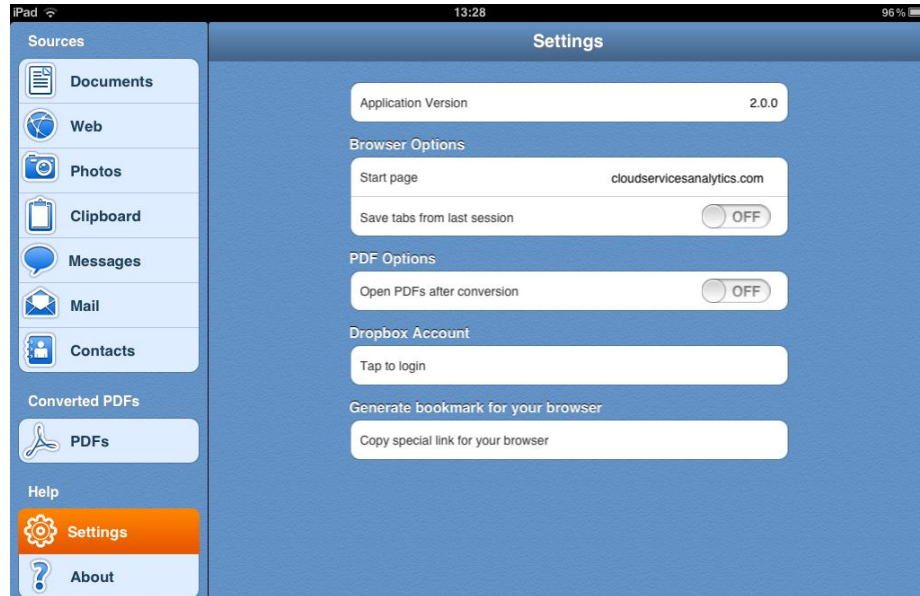


Using the **About** tab you can find information about recommended applications from Dar-Soft, access this manual, write a feedback, contact our technical support or follow us on social web resources.

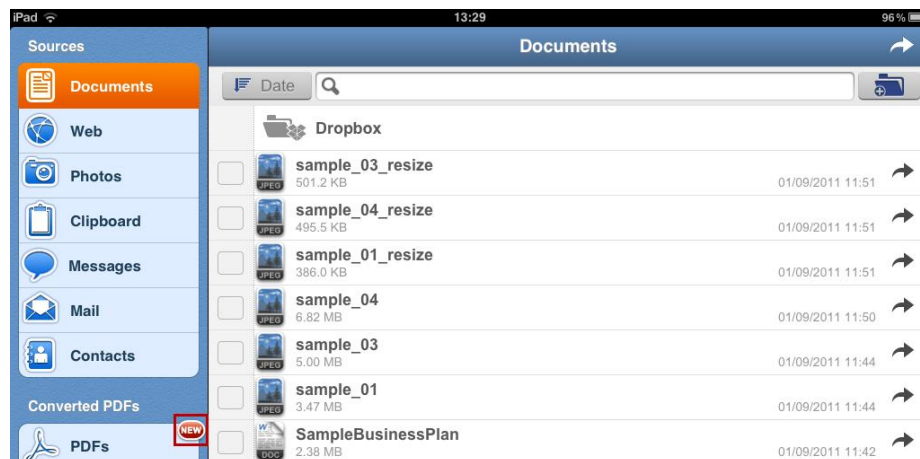


PDF Printer Settings

You can define main settings of the application on the **Settings** tab.



Here you can find the application version number, set the Start page for internal web browser, enable saving of opened tabs from the last session. In the PDF Options section you can set whether you want to open a created PDF document after converting. If you set "Open PDFs after conversion" option to OFF, then you will be notified about created PDFs with a badge icon on **PDFs** tab.

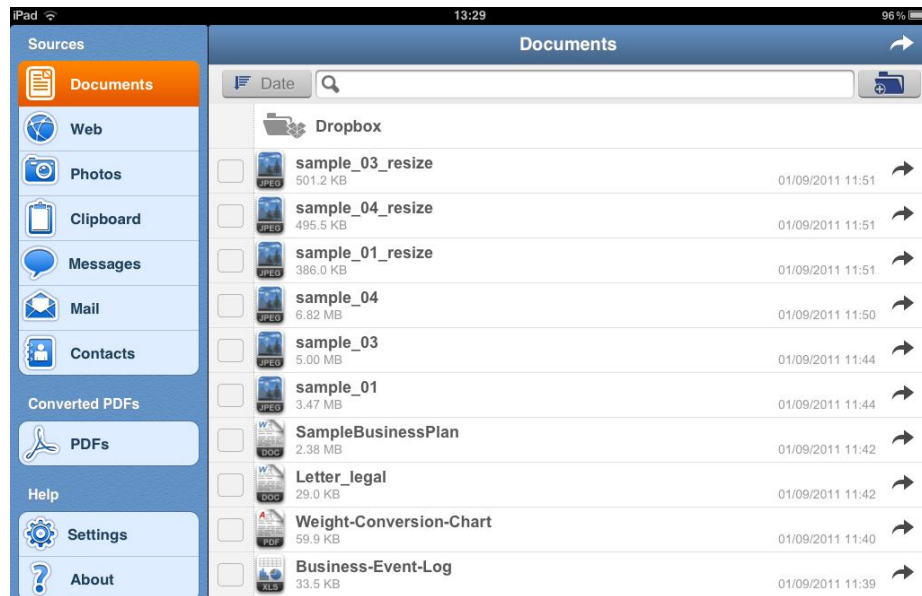


This dialog also allows you to connect or disconnect to your Dropbox account and create a special code for generating a bookmark in your web browser, which will allow to transfer web pages from your browser (e.g Safari) to PDF Printer for converting.

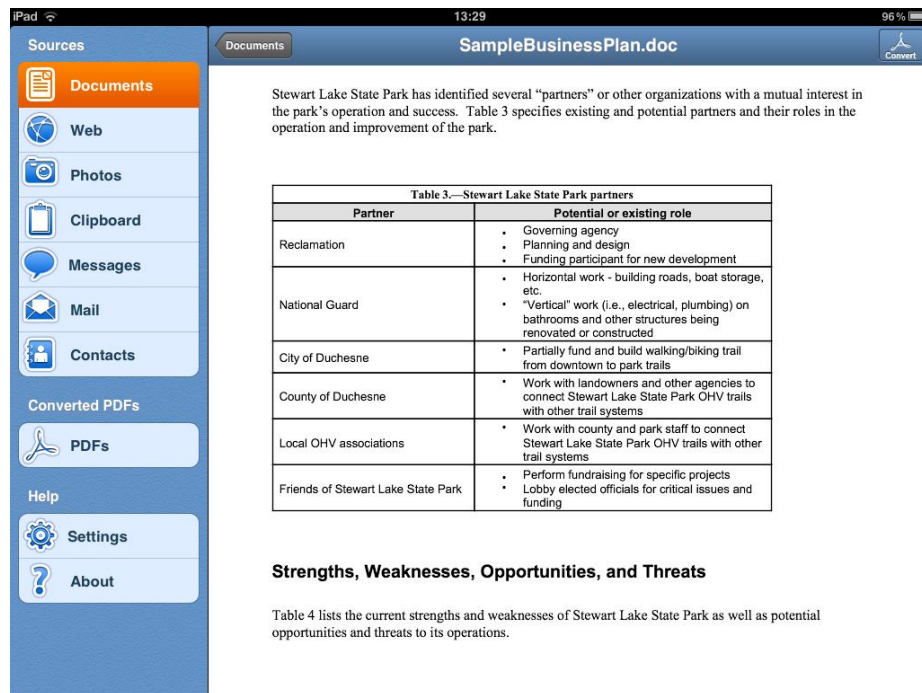
How to convert a document

To convert a document:

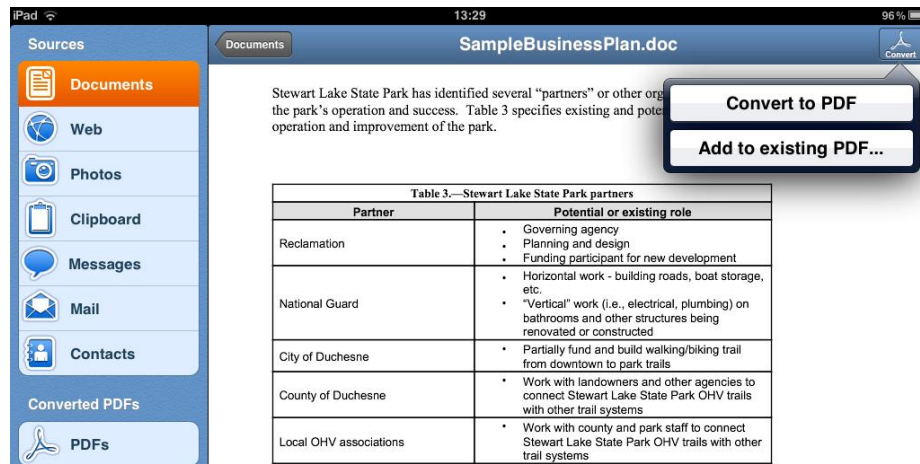
1. Tap on the **Document** tab.



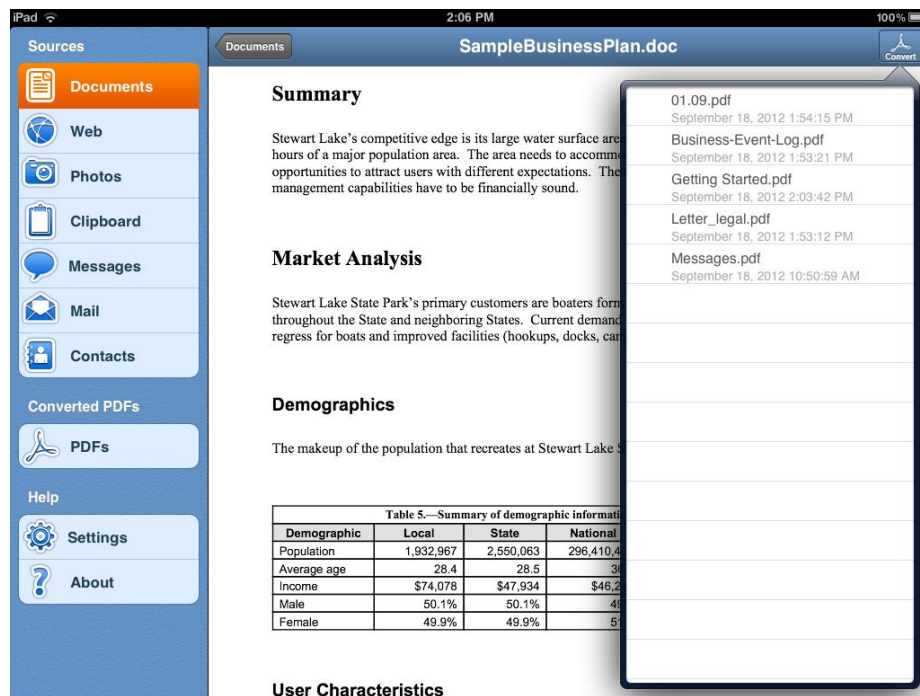
2. Tap a document to open it.



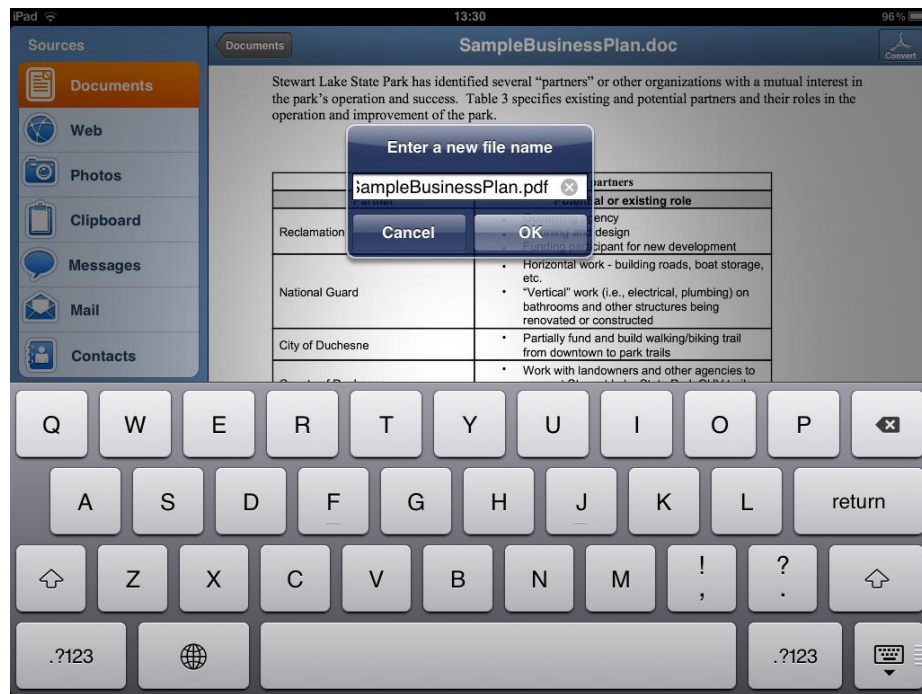
3. Tap on the  button and select **Convert to PDF** or **Add to existing PDF...** to choose one of your previously created PDF documents and add selected document to it.



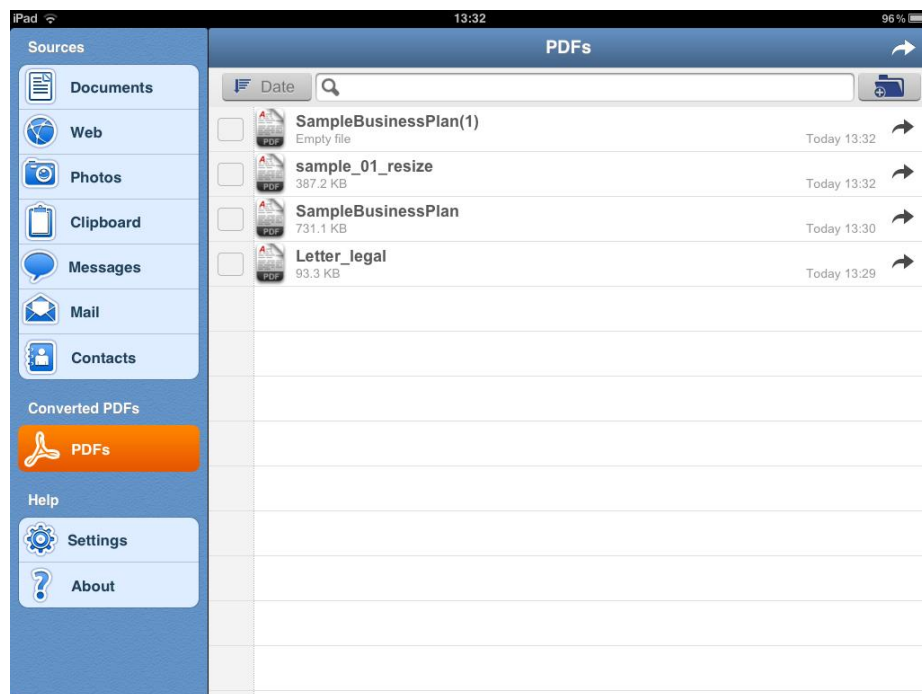
4. If you selected **Add to existing PDF...** you will need to select a document from your PDF tab.



5. If you selected **Convert to PDF** you will be asked for a name for the new document.



6. Converted document will be placed in **PDFs** tab.



How to convert emails and email attachments

Converting Email Messages

To convert email message text

1. Open email in the Mail application
2. If you need to save all email requisites, such as Sender and Recipient addresses, then tap Forward in the action menu
3. Tap and hold on the email message until magnifier glass appears
4. Choose "Select all" in the pop-up
5. Tap "Copy"
6. Launch PDF Printer and select **Clipboard** tab
7. To convert the message tap on the **Convert** button

Converting Email Attachments

To convert a document attached to the email message

1. Open email in the **Mail** application
 2. Tap on the attachment you want to convert
 3. Tap on the  button and select **PDF Printer**
- Document will be opened in application. Tap on the right corner button and select Convert to PDF in the menu



How to convert Text Messages

1. Open **Messages** on your iPad
2. Long tap a text message and tap **Copy**.



3. Open **PDF Printer** and switch to the **Message** tab.
4. Tap **Add From Clipboard** button to add copied message text as a separate block. You can add unlimited blocks the same way.



5. You can also add photos copied from Camera Roll as separate blocks.
6. Tap **Edit** button to manage blocks. Drag them to reorder, delete unnecessary blocks and merge using the  button.



7. Tap **Done** when you complete edits and tap **Convert** button when done to get the PDF version of the list.

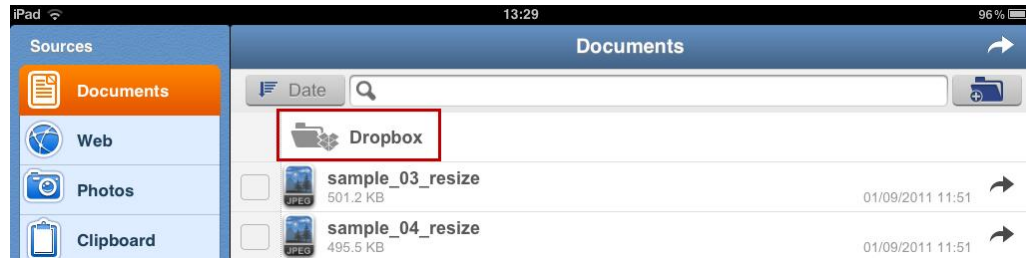
Multiple messages convert

1. Open **Messages**.
2. Tap **Edit** button in the upper right corner.
3. Mark required messages. Note, that the application won't process messages with images, copied this way, so don't select them.
4. Tap **Forward** button in the bottom part.
5. Make a long tap on the created message and use **Select All** option.
6. Tap **Copy** to copy all messages to the **Clipboard**.
7. Open **PDF Printer** and process copied messages the same way as you processed a single message.

How to convert Documents from Dropbox

To convert files from **Dropbox**:

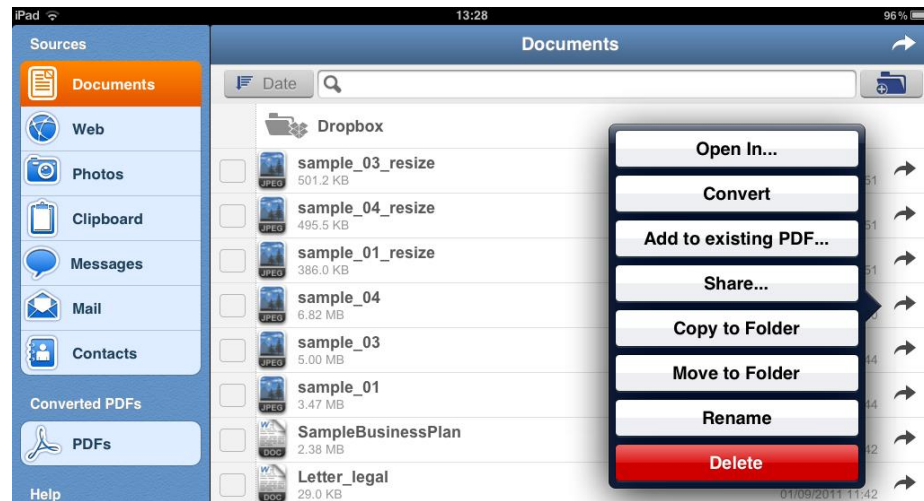
1. In the **Documents** tab tap on the Dropbox icon.



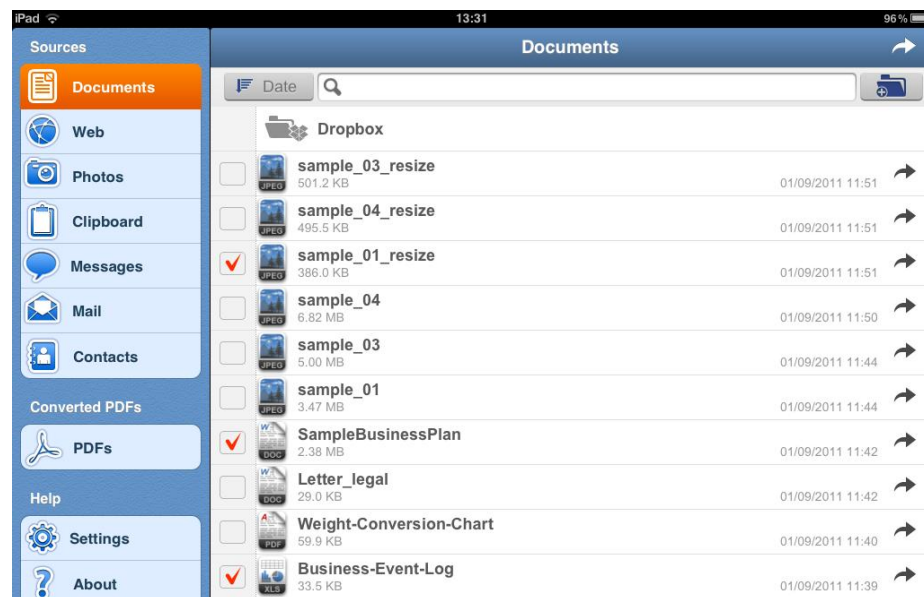
2. Enter your Dropbox account credentials and allow PDF Printer to link with Dropbox.
3. You will see the current list of documents and folders.



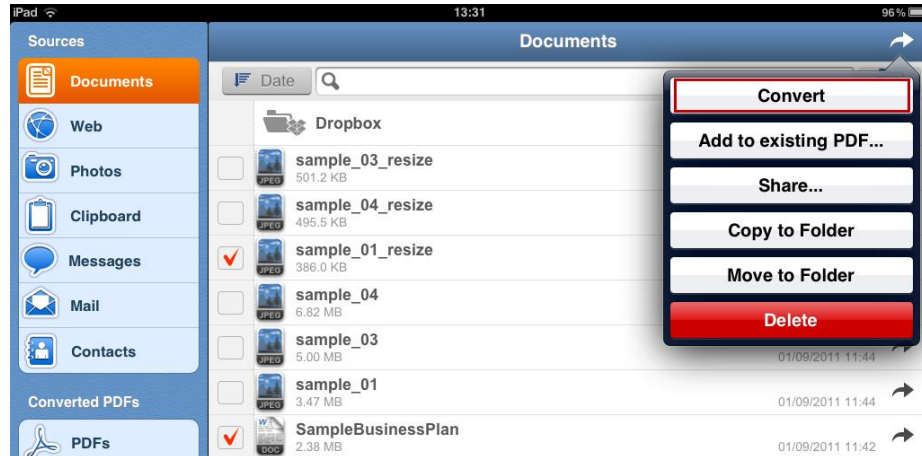
4. Tap on the required document to add it to PDF Printer. Then tap **Done**.
5. To unlink from this Dropbox account tap on the **Unlink** in the bottom part of the dialog.
6. Note that you can use document context menu for different options.



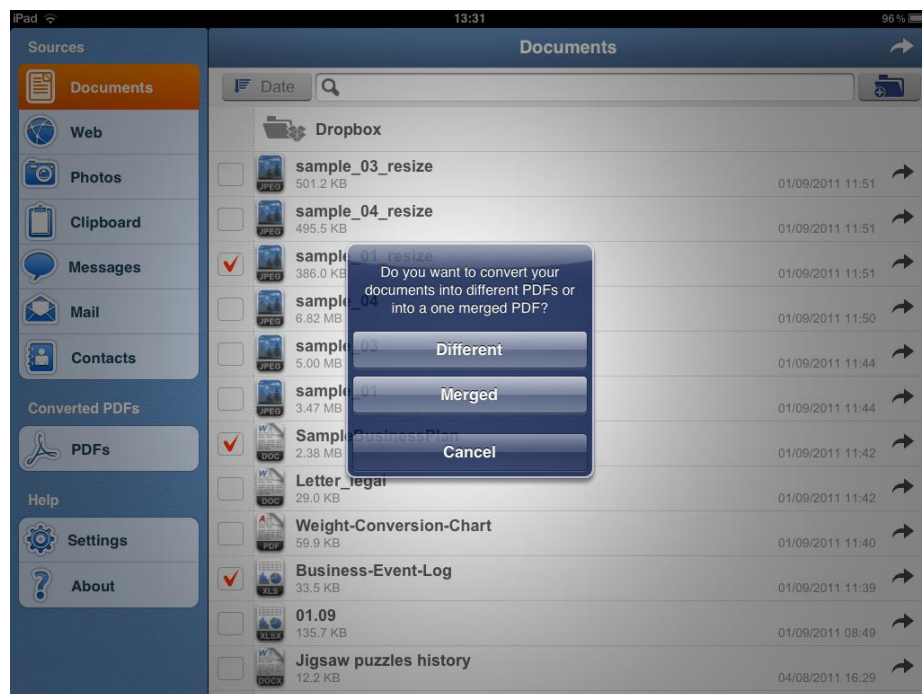
7. Select documents for converting.



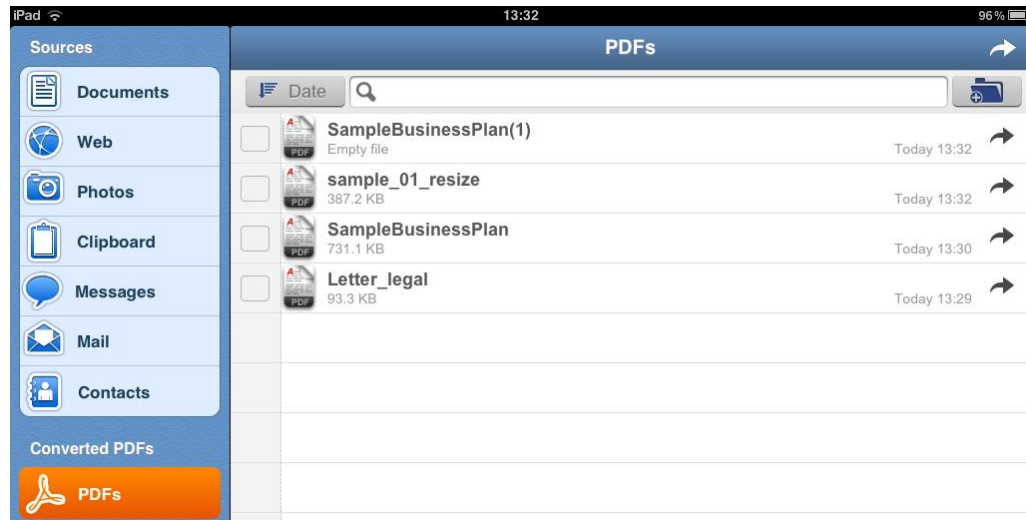
8. Tap on the action menu button and select **Convert** to create new documents or **Add to existing PDF...** to choose one of your previously created PDF documents and add selected documents to it. Read about adding to existing documents in the "[How to convert Photos and Pictures, Contacts and Clipboard](#)" chapter.



9. If you selected **Convert** then you will be prompted to select the way of converting - separate PDF documents for each of the selected files or one merged PDF document.



10. If you selected **Different**, then you will get the corresponding number of created PDF documents in the PDF tab.



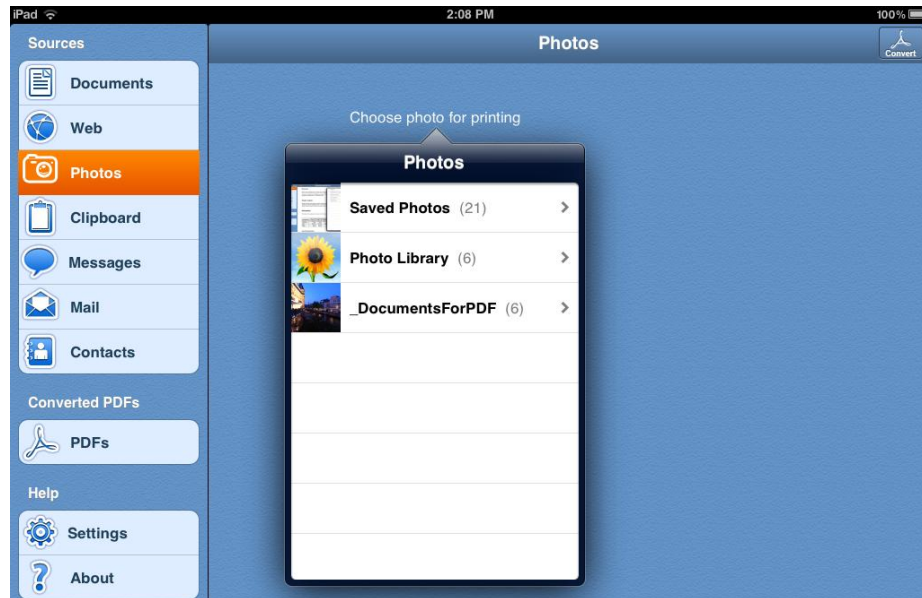
11. Read "[How to merge several documents into single PDF document](#)" about merging several PDF documents.
12. Read "[How to manage created PDF documents](#)" to find out how to upload documents to your Dropbox account.

How to convert Photos and Pictures, Contacts and Clipboard

Photos and Pictures

To convert photos and pictures

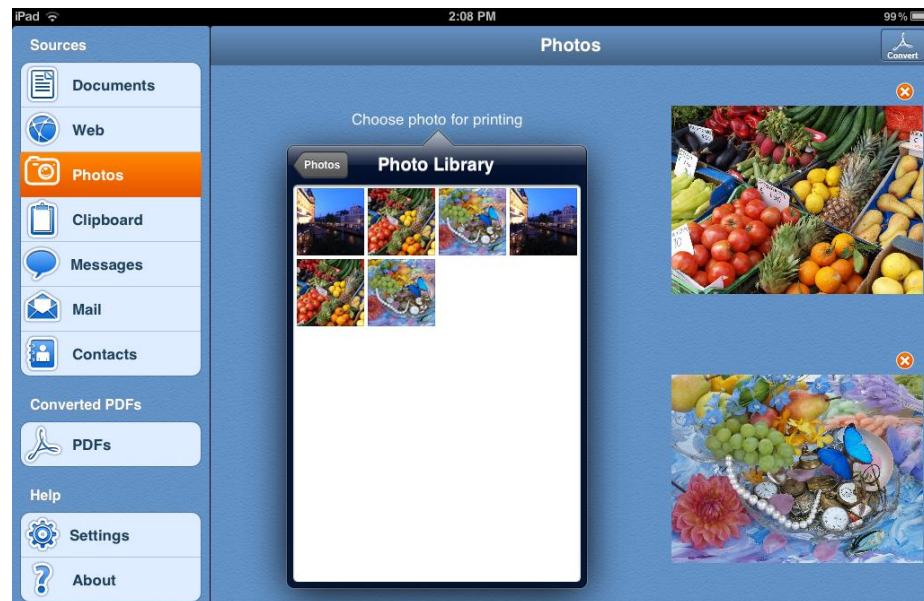
1. Select **Photos** tab.



2. Select a photo or a picture you want to convert. It will be added to the list.



3. Select more photos the same way.



4. Tap on the  button and select **Convert to PDF** or **Add to existing PDF...** to choose one of your previously created PDF documents and add selected documents to it. Read about simple converting in the "[How to convert Documents from Dropbox](#)" chapter. Now select **Add to existing PDF...**



5. In the opened list select one of your PDF documents for adding currently selected photos.

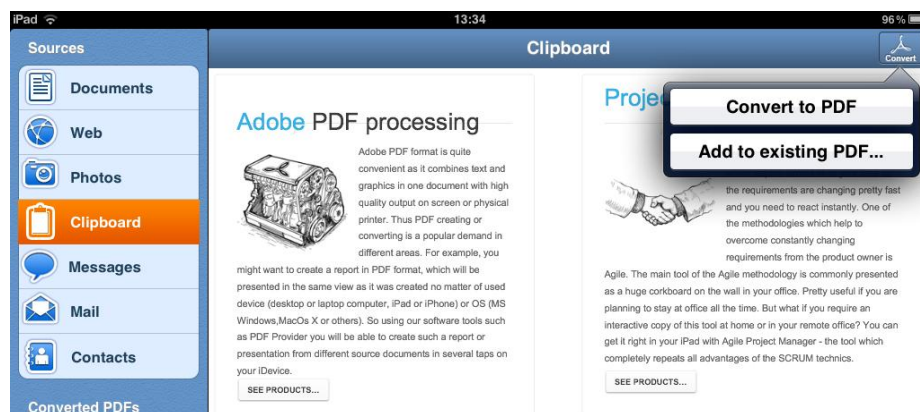


6. The selected photos will be added in the end of the selected document.

Clipboard

To convert Clipboard content (text or picture):

1. Select **Clipboard** tab.
2. Tap on the action menu and select **Convert** to create new documents or **Add to existing PDF...** to choose one of your previously created PDF documents and add selected documents to it.



Contacts

To convert Contacts:

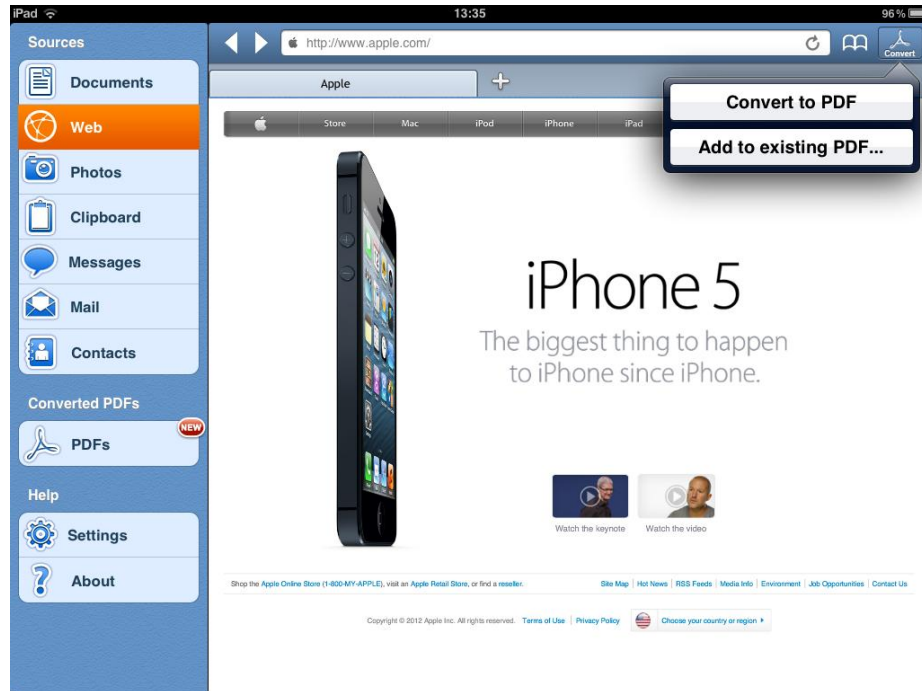
1. Select **Contacts** tab.
2. Select contacts you want to convert.
3. Tap on the action menu and select **Convert** to create new documents or **Add to existing PDF...** to choose one of your previously created PDF documents and add selected documents to it.



How to convert Web pages

To convert a web page

1. Select **Web** tab
2. Input the required URL in opened web browser. Note that you can open many tabs in the browser.



3. Tap on the  button and select **Convert to PDF** or **Add to existing PDF...** in the menu.
4. Select the name for the new document and it will be placed in **PDFs** tab.
5. To save opened tabs from the previous session and set the home page use the [Settings](#) tab.

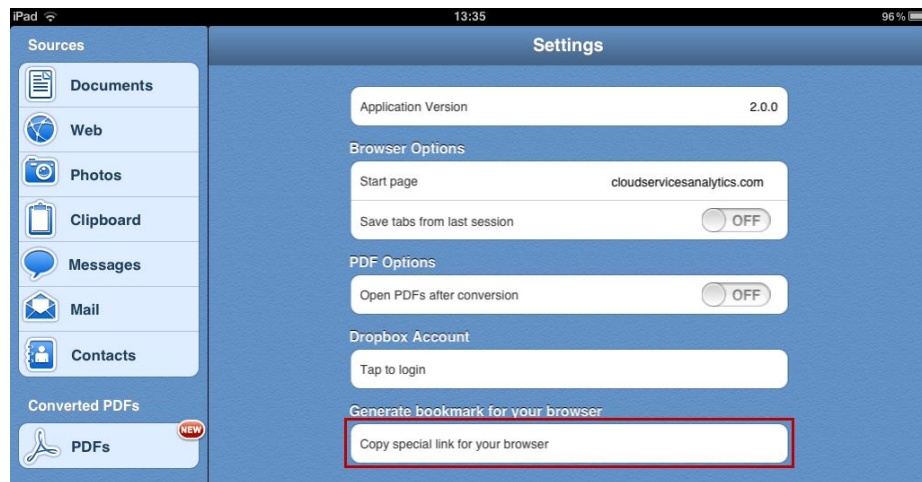
How to transfer a web page from your web browser

PDF Printer supports converting of web pages received from your browser. For example, from Safari. So you can browse Web using Safari and then transfer selected web pages directly to PDF Printer for creating PDF copies.

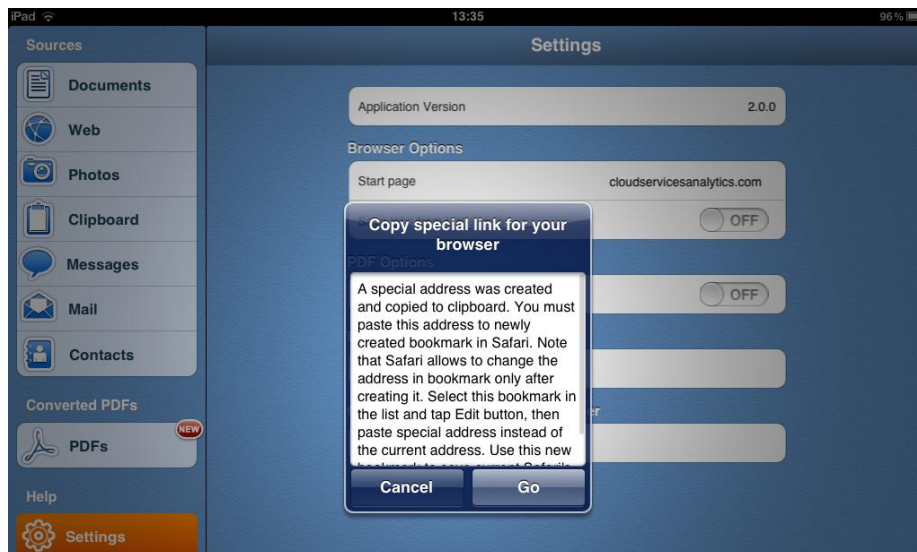
The simplest way is to change *http://* prefix in the current URL to *printer://* and reload the web page, so it will open in PDF Printer.

You can also create a special bookmark in your browser, by tapping on which you will transfer web pages to PDF Printer.

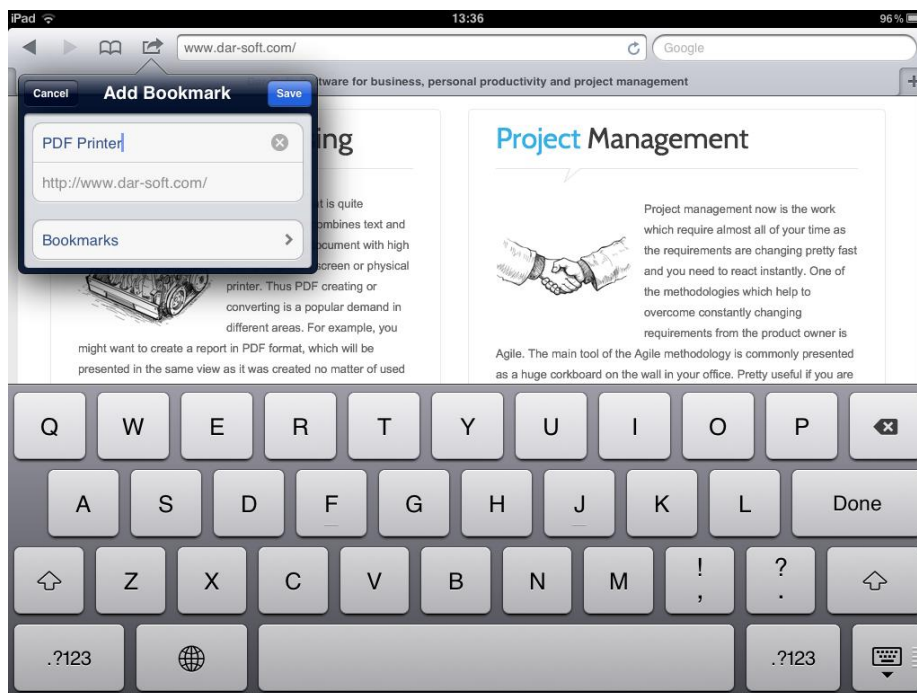
1. Open the **Settings** panel.



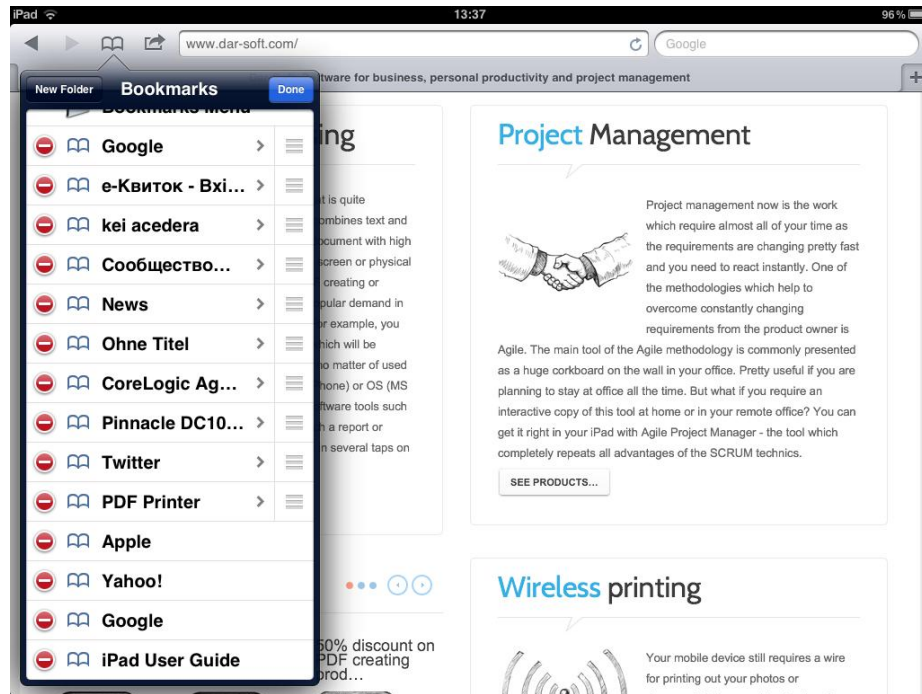
2. Tap on the *Copy special link for your browser* button. The special code will be copied to the Clipboard.



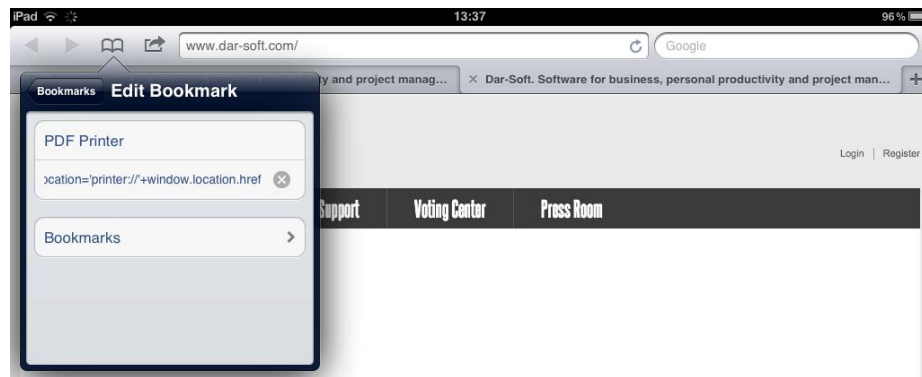
3. Then tap *Go*.
4. In the opened Safari, open any web page and create a bookmark for it, then tap *Save*. Note, that Safari won't allow you to paste copied code during the creation of this bookmark.



5. Open **Bookmarks** list and tap *Edit*.



6. Open the created bookmark and paste the copied code instead of the current URL.

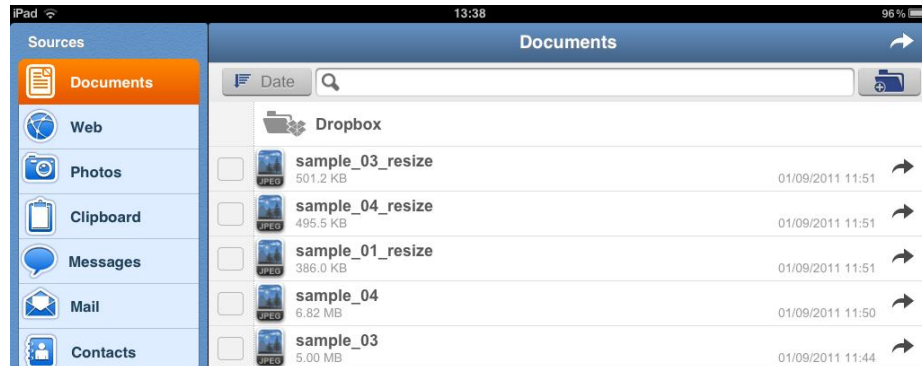


7. Return to Bookmarks list and tap *Done*. The bookmark is ready to use. Now if you tap it when any web page is opened in Safari, this page will be transferred directly to PDF Printer and you will be able to save it to Adobe PDF format. Use this bookmark to transfer any other web page to PDF Printer.

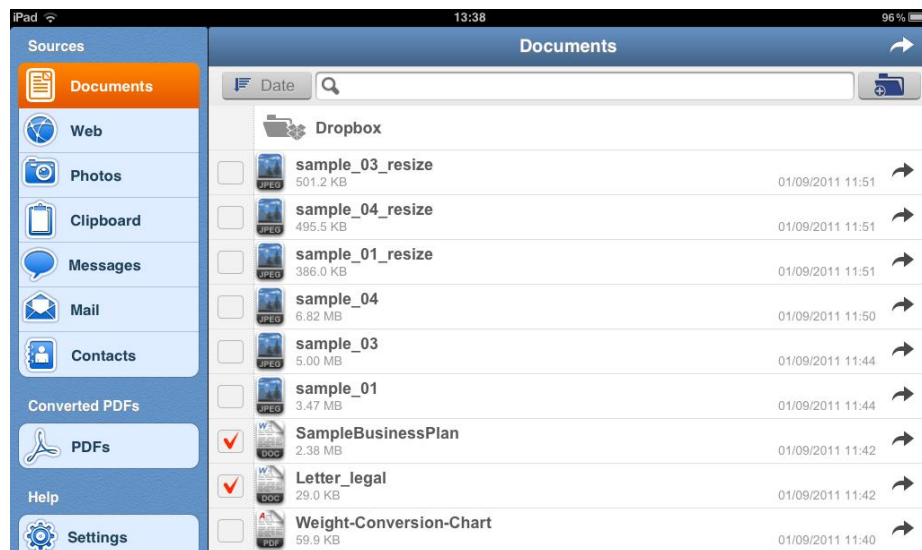
How to merge several documents into single PDF document

The process of merging is similar for documents of different types and for ready PDFs. You just need to select **Documents** tab for documents of different formats and **PDFs** for PDF documents. Here we will show you how to merge documents:

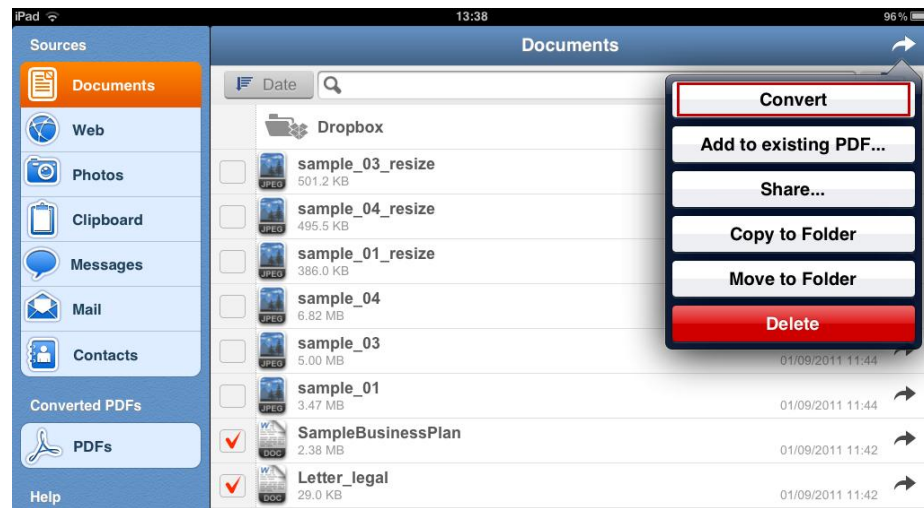
1. Select **Documents** tab.



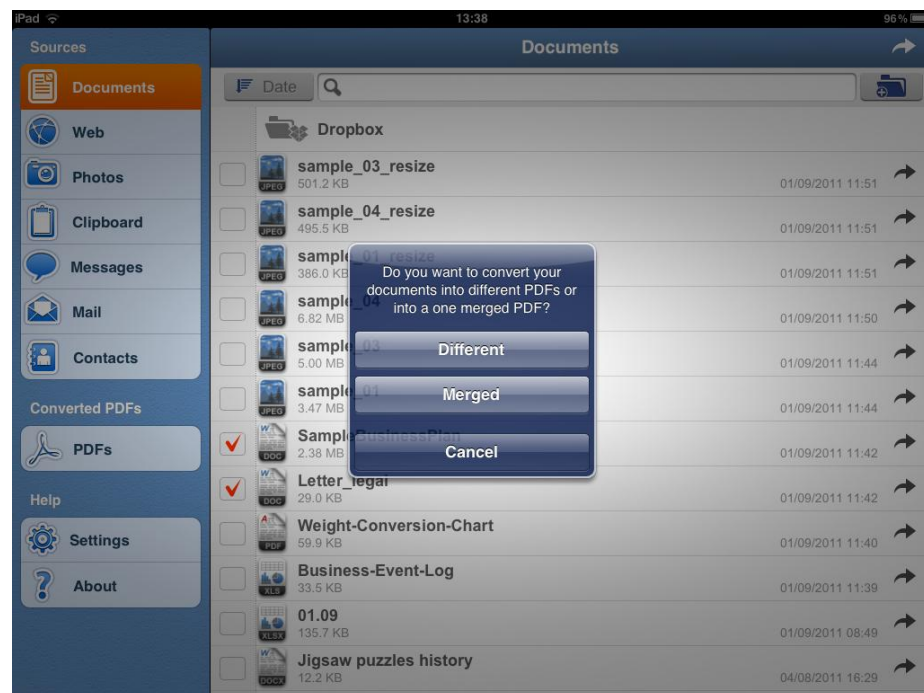
2. Select documents for merging. Note that you can select all documents using long tap.



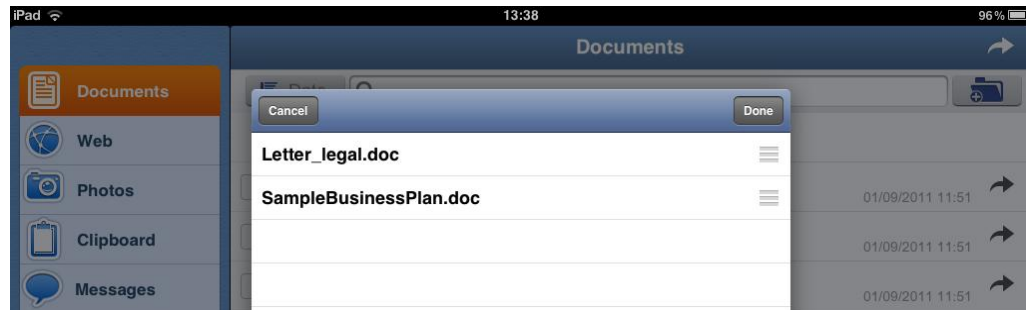
3. Tap on the action menu button and select **Convert** to create new document.



4. In the opened dialog select **Merged**.



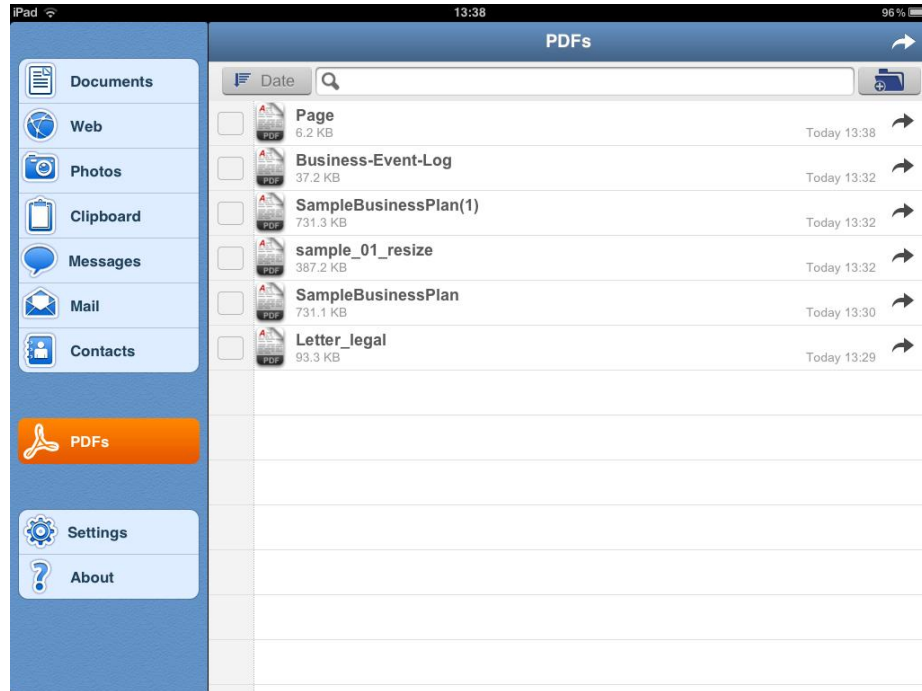
5. In the opened dialog drag documents to place them in required order.



6. Tap on the **Done** button when the list is ready.
7. Merged document will be placed in **PDFs** tab with the name MergedDocumentxxx.pdf where xxx is the number of created PDF.

How to manage created PDF documents

To manage or view created PDF documents open the **PDFs** tab.

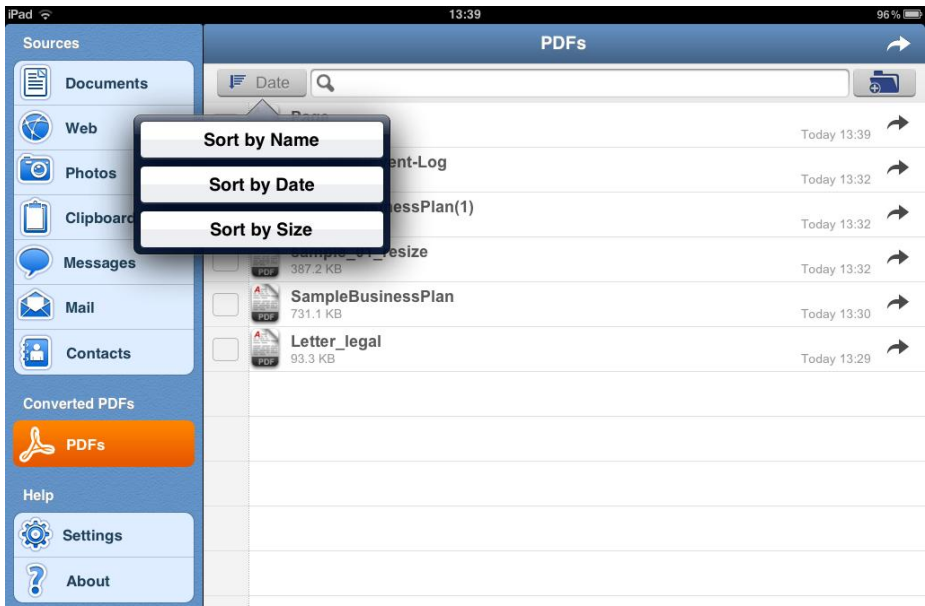


To open a document simply tap on its name in the list.

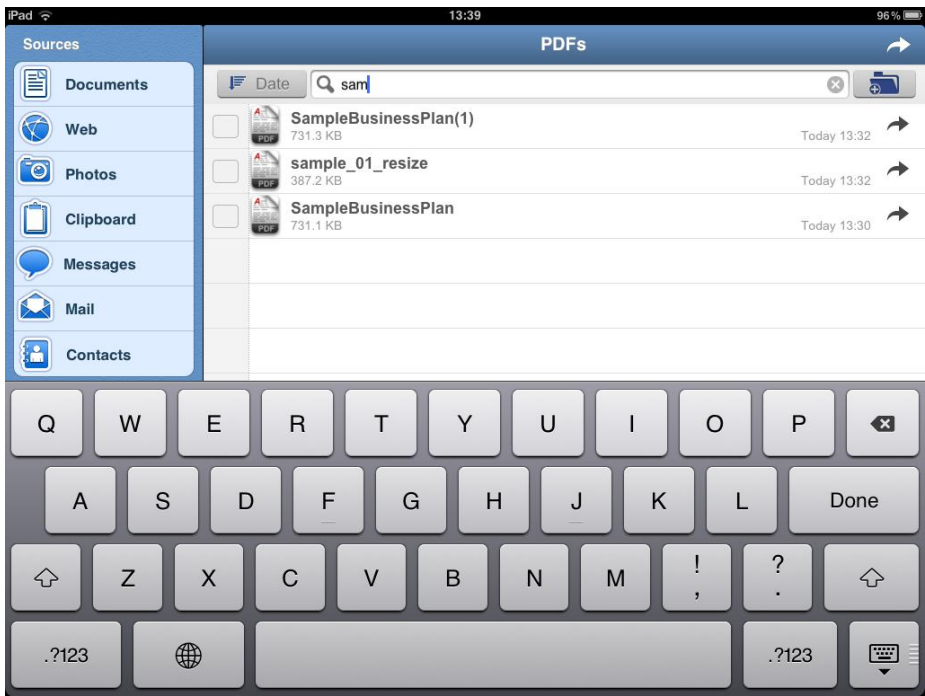
Here you can use action menu to open in other applications, send by email, send to Dropbox or print on available AirPrint printer.



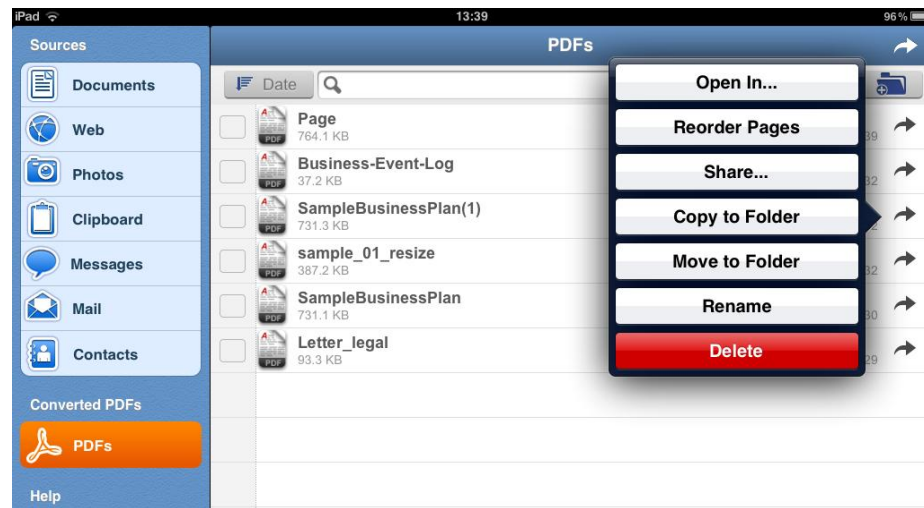
Use the upper panel for documents sorting.



Also this panel allows to search documents and create a new folder.



Use the document context menu to open a document, reorder its pages, send by email, open in other applications, copy or move to other folder, send to Dropbox, rename or delete it.

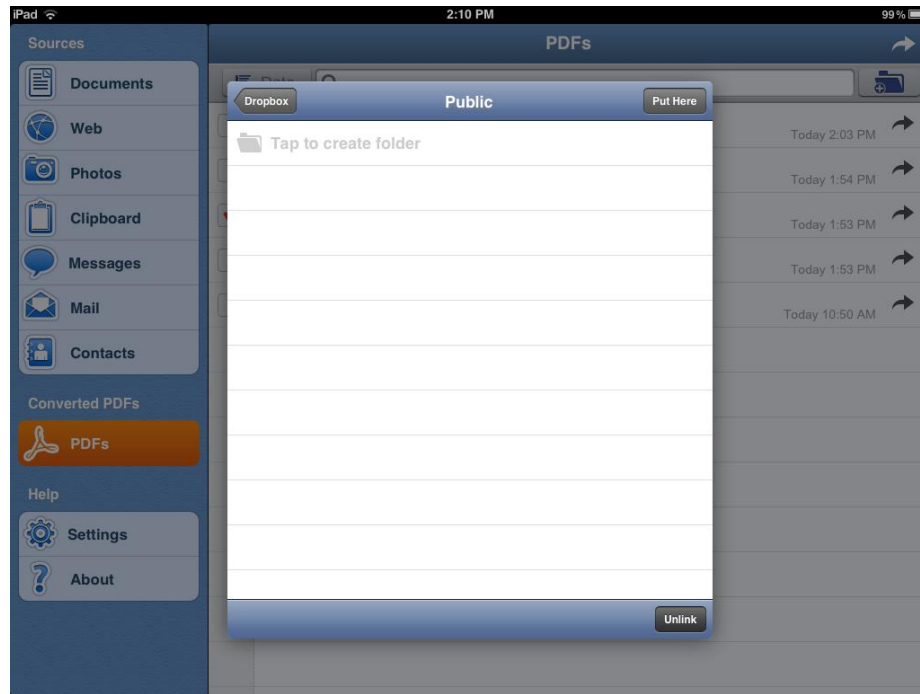


To work with multiple documents select them and use the upper context menu. It allows to merge selected documents, send selected documents via email or to Dropbox, copy, move or delete them. To select or deselect all documents in this folder long tap on any checkbox.



About documents merging read in the [How to merge several documents into single PDF document](#) chapter.

To upload ready PDF document to your Dropbox account select documents and tap **Share...** in the action menu. Select **Send to Dropbox** in the opened list (read about connecting to Dropbox in the [How to convert Documents from Dropbox and iDisk](#) chapter). Tap on the required folder to open it. Here you can create a new folder. To upload selected documents in this folder tap on the **Put Here** button.



Tap **Unlink** to unlink from the current Dropbox account.

How to transfer files over USB

1. First of all connect your iPad to computer and run iTunes



2. Select your iPad in DEVICES section in the left menu
3. Select Apps in the top menu
4. Scroll down the page to File Sharing section
5. Select **PDF Printer** in Apps list and press <Add...> button to add the files you wish to store on your device to PDF Printer Documents list
6. You can also transfer all ready PDFs from the iPad to your computer. Please select **Converted PDFs** folder and press <Save to...> button